



GAUTENG DEPARTEMENT OF EDUCATION DERDEPOORT PRIMARY SCHOOL



P.O.Box 15056, Lynn East, 0039
Ref no: 220293

Tel no: 012 800-1507
Fax no: 012 800-1779

ADMISSION

GUIDELINES TO COMPLETING THE ADMISSION FORM

Dear potential parents

To complete the admission form you must:-

- 1 Complete the whole form.
- 2 Produce all the relevant documents:
 - A certified copy of the learner's birth certificate.
 - A certified copy of both Parents ID's.
 - A certified copy of the learner's immunisation certificate.
 - The learner's transfer documents, if applicable.
 - The learner's most recent report, if applicable.
 - A certified copy of Proof of Residential address/Work address/Lease Agreement (*Circular 26/2009 "Management of Admissions to Public Ordinary Schools" (Section 5(7) of the SA Schools Act, (SASA), Act No. 84 of 1996)*)
- 3 Ensure that all information submitted on the form is correct.
- 4 You will receive in writing a number that will indicate what position you are on the waiting list A, if you are in the feeder area or on waiting list B if you are outside the feeder area.
- 5 You will be notified per sms if your application is successful or not.
- 6 If you are unsuccessful, the reasons will be available. You will also be given the address of the MEC if you wish to appeal.

The Gauteng Department of Education requires that you fill in a control form for each individual of which a copy will be sent to the GDE.